



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		KALA WANIJYA MAHILA MAHAVIDYALAYA BALLARPUR
Name of the head of the Institution		Dr. Anil D. Shinde
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07172241792
Mobile no.		9158901348
Registered Email		kwmmballarpur@rediffmail.com
Alternate Email		shravanbanasure@gmail.com
Address		Dr. Zakir Hussain Ward Ballarpur Dist Chandrapur
City/Town		Ballarpur
State/UT		Maharashtra

Pincode	442701			
2. Institutional Status				
Affiliated / Constituent	Affiliated			
Type of Institution	Women			
Location	Semi-urban			
Financial Status	Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director	Shravan R Banasure			
Phone no/Alternate Phone no.	07172241792			
Mobile no.	9158901348			
Registered Email	kwmballarpur@rediffmail.com			
Alternate Email	shravanbanasure@gmail.com			
3. Website Address				
Web-link of the AQAR: (Previous Academic Year)	http://www.acmcollegeballarpur.in			
4. Whether Academic Calendar prepared during the year	Yes			
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.acmcollegeballarpur.in/download_files/1643000207AC2016-17%20001-converted%20(1).pdf			
5. Accrediation Details				
Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	C++	67	2004	03-May-2004	02-May-2009

6. Date of Establishment of IQAC 01-Jan-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of College Development Committee to discuss regular audit of all financial transactions and related matters	20-Mar-2017 01	12
Recomposition of IQAC as per the NAAC guidelines and organizing socially oriented programs and projects	21-Oct-2016 01	12
Call regular meetings of IQAC and to discuss the submission of AQAR	20-Jun-2016 01	12

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

No Files Uploaded !!!

Yes

9. Whether composition of IQAC as per latest NAAC guidelines:	
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1)Preparing a Plan of action for academic and administrative transparency.	
2) Regular meetings with Teachers, Students, Management, and Alumni	
3) Academic audit of faculty members through teaching plans, daily dairies, and feedback from students and selfappraisal forms.	
4) Academic Audit of students through Home assignments, Class Tests, Test Exams, and terminal Exams	
5)Motivating teachers for Paper presentations in National seminars, workshops, and conferences.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Curricular activities	Unit test, Internal Assessment through Preliminary Exams, GD (Group Discussion), Seminars
Extra-Curricular activities	Yoga Day and Meditation Programm, Sports Day Celebration, NSS Day celebration
Extention Activity	Antiraging Programme
Swacchata Abhiyan	Swacchata Bharat Abhiyan, Swacchata Abhiyan Pandharwada,
Organised programme related to Environmental and social issues.	Tree plantation, Cleanliness campaign, Voters enrollment of college students.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
LMC	04-Feb-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

29-Mar-2017

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has Management Information Service Institution has specific kind of data which is being collected on several parameters such as teachers and students enrolment, programs, examinations result, etc. Various software is used for this work.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has implemented well designed and developed curriculum, which is inclusive in nature, effective in terms of goals, learning objects, and assessment of outcomes by the parent university(Gondwana University, Gadchiroli). The curriculum also reflects the vision and mission of the nation as well as the region to offer life-changing experiences for students to learn and explore unknown territories in their respective streams. Students are promoted to by the department faculty members to participate in various curricular and extracurricular activities mentioned in Curricular Enrichment Programme (CEP) and each department shoulders the responsibility of each activity as per CEP. The faculty members are encouraged to participate in short-term, Mid-term courses like Refresher, Orientation, Seminar, Conferences to upgrade their knowledge in the sphere of teaching techniques.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is a joint communication, an exchange, where both receiver and giver have responsibilities to uphold. Giving feedback is not a free pass to be cruel or critical. It is an opportunity to contribute to another persons development by challenging and encouraging them with focused and detailed questions. Following are the methods of analysis of feedback structure 1. We categories the comments 2. It is then subdivided into subcategories 3. We specify according to the nature of feedback 4. We consolidate our results and make a plan to determine our next move.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Sociology	80	32	32
MA	Marathi	80	39	39
BA	HUMANITIES	360	202	202

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	202	71	7	Nil	2

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
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9

9

1

1

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[View File of ICT Tools and resources](#)

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has adopted a well-established system, Counseling and Mentoring Record to monitoring mentoring the students activity. The scheme aims at addressing conflicts in attitudes, habits, and knowledge of the students towards learning practices.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
273	9	1:30

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	9	Nil	Nil	6

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	--	II	18/05/2017	15/07/2017

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated institution, the college adopts evaluation guidelines of the Gondwana University. The performance of students is evaluated on the basis of internal assessment (20 Marks) and external assessment (80 Marks). Internal assessment attendance, home assignment, unit test and seminar/group discussion all these taken in to considering while assessing internally for each semester. College initiated reforms to ensure that the students get involved and benefit from the teaching process, college teachers takes multiple tests for evaluation. All the departments of the college adopts a uniform policy of evaluation to present the progress of the respective class.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

IQAC had instructed to follow the academic calendar of 2018-19. The total actual working days were 240 days to dedicate for various activities as per the academic calendar. LS: Library Services are meant for measuring the abilities of the students. Assignments: It is meant for enhancement of congruity by the delirium of advanced students. The Institution is affiliated with Gondwana University, Gadchiroli. The institution strictly adheres to the Academic Calendar of Gondwana University for the conduct of examinations and other matters.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.acmcollegeballarpur.in/po>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Nil	62	45	72.58
Nil	MA	Marathi	23	22	95.65
Nil	MA	Sociology	13	11	84.61

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Marathi	3	5.2
International	Physical Education	4	Nil

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	3	4	9
Presented papers	7	Nil	Nil	Nil

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swccha Bharat Pandharwada	NSS and Govt. of Maharashtra	2	50
Tree Plantation and Conservation Programme	NSS and Govt. of Maharashtra	2	50

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Rashtriya Sharirik Shikshan Mahavidyalaya Visapur	04/06/2016	For the Development of Academic Cooperation in Education	16
Mahatma Jyotiba Fule Mahavidyalaya, Ballarpur	16/06/2016	For the Development of Academic Cooperation in Education	16

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with LCD facilities	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nil	Nil	2021

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2466	305550	42	9795	2508	315345
Reference Books	871	107145	6	872	877	108017
Journals	13	3040	Nil	Nil	13	3040

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
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Existing	6	0	6	1	0	3	2	10	0
Added	0	0	0	0	0	0	0	0	0
Total	6	0	6	1	0	3	2	10	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
103955	97107	315000	241348

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a well-established system and procedure for maintenance and utilization of available supporting facilities. The system which incorporates the essential features of classroom organization, management, and discipline, provides information to help teachers to establish effective classroom management systems. Classrooms are well maintained and kept neat and clean by permanent college employees appointed for the service. The college has availability of 1 LCD Projector, 04 Printers, 03 Scanners. Total 05 CCTV cameras working at different locations. Free Wi-Fi facility is available in the college premises for students, teaching staff, and non-teaching staff. The sports teacher and college administration always support give students the best support facilities. For exigency of fire out extinguisher is installed at easy approach places in the campus like Varandas, Library, and office.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

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	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	Scholarship received by GOI and Freeship	90	238045
b) International	00	Nil	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	16/06/2016	202	All Dept.
Remedial Coaching	01/09/2016	176	All Dept.

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Police Recruitment	15	Nil	Nil	Nil
2017	Banking Recruitment	15	Nil	Nil	Nil
2017	Zilla Parishad Recruitment	20	Nil	Nil	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	2	Kala Wanjya Mahila Mahavidyalaya Ballarpur	Kala Wanjya Mahila Mahavidyalaya Ballarpur	Kala Wanjya Mahila Mahavidyalaya Ballarpur	M.A. Sociology
2017	6	Kala Wanjya Mahila Mahavidyalaya Ballarpur	Kala Wanjya Mahila Mahavidyalaya Ballarpur	Kala Wanjya Mahila Mahavidyalaya Ballarpur	M.A. Marathi
2017	2	Kala Wanjya Mahila Mahavidyalaya Ballarpur	Kala Wanjya Mahila Mahavidyalaya Ballarpur	S.P. College Chandrapur	M.A. Economics

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

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Items	Number of students selected/ qualifying					
No Data Entered/Not Applicable !!!						
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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year						
	Activity	Level	Number of Participants			
	Sports	College	52			
	Cultural	College	41			
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5.3 - Student Participation and Activities						
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)						
Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)						
No election carried out during the session						
5.4 - Alumni Engagement						
5.4.1 - Whether the institution has registered Alumni Association?						
No						
5.4.2 - No. of enrolled Alumni:						
15						
5.4.3 - Alumni contribution during the year (in Rupees) :						
0						

5.4.4 - Meetings/activities organized by Alumni Association :

02

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal with the support of heads of the departments and various committees creates an educational environment in the college campus. Heads of the departments allocate the workload, timetable, conduction of unit tests, Seminars, etc. The college has a few departments, which independently function on the academic front. The individual departments undertake practical programs and exhibitions of the academic performance of their students. The students are well guided by the faculty members. The departments organize their tours and visits of students as per their requirements. The departments are given the freedom to organize guest lectures, as well as other academic and extracurricular activities for their students.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Unit Test, Open Book Test, learning and Internal Assessment at Institution level.
Human Resource Management	Career and Placement Cell established in the college and working regularly.
Admission of Students	University norms are followed for admission in UG and PG courses. Basically, the college is set up for education of poor and economically weaker classes. We therefore create an opportunity for such students. We have made the admissions process easy by means of the admission committee .
Curriculum Development	Each Teacher makes an Annual Action plan for the Academic year.

Teaching and Learning

The teaching Learning process happens in accordance with the Annual Action Plan.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Data of students maintained online. Online registration, enrolment of students is maintained. Service record of teaching and non-teaching staff is maintained.
Finance and Accounts	College is using Tally software for maintaining the books of accounts and Sevarth software for salary dispersal.
Student Admission and Support	Online Admission process.
Examination	Students Examination forms are filled online and their admit cards are generated online. University results of the students are available on the website.
Planning and Development	The college academic calendar is planned and uploaded on the website.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	00	00	00	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

No Data Entered/Not Applicable !!!

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher (Communication) YCMOU Equivalent to Two Refreshers	2	05/10/2014	07/07/2016	52
Orientation	1	15/03/2017	11/04/2017	28

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	9	8	8

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
1. Loan facilities available through Institution Employees Credit Co-operative Society. 2. The wards securing more than 80 are felicitated	1. Loan facilities available through institutions Employees Credit Co-operative Society. 2. Family gathering of teaching and non_teaching staff. 3. The wards securing more than 80 are felicitated.	Students participated and performed best in academic activities/participation in university level, Sports and Cultural Competition etc. are felicitated in annual gathering of college i.e. College Mahotstav

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

We have our own internal audit, which is a continuous process. The external auditors verify and certify the entire income and expenditure and the capital expenditure of the institute every year. A qualified internal audit system is supervised regularly. The Institute regularly follows financial audit additional expenses over and above the budget proposals, special sanctions are to be taken from the management. The accounting and auditing is looked

after by the Principal. It is presented to the certified chartered accountant. The external audit is done by Mr. Ashok Chitlange and Company, Chandrapur.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00

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6.4.3 - Total corpus fund generated

00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Gondwana University Gadchiroli	Yes	IQAC
Administrative	Yes	C.A. Ashok Chitlange and company Chandrapur	Yes	Principal

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. A parent-teacher meeting is organized and the suggestions given by the parents in the improvement of their wards are taken into account. 2. Socially and Economically Backward class students helped financially or by donating books and college uniform to complete their education successfully 3. Suggestions given by the parents in parent-teacher meetings for the improvement of their wards are taken into account every semester.

6.5.3 - Development programmes for support staff (at least three)

1. Programme for support staff members were conducted to equip them with all possible skills for their professional growth and institutional growth. 2. Training programmes of ICT to increase skill for staff were conducted by Microsoft Computers . 3. As per the directions of the Maharashtra Government, the Joint Director office (Nagpur) organised camps for administrative staff.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Formation of IQAC as per recent guidelines given by NAAC Bangalore 2. Preparation of SDP as per the requirement of students given by University 3. Preparation of vision document Program was prescribed by LMC.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Call regular meetings of IQAC and evaluate the achievements of all departments	20/06/2016	20/06/2016	20/06/2016	12
2017	Regular audit of all financial transactions and related matters	06/06/2017	06/06/2017	06/06/2017	3
2016	Regular meetings of College Development Committee	01/10/2016	01/10/2016	01/10/2016	12
2017	Regular meetings of College Development Committee	20/05/2017	20/05/2017	20/05/2017	12
2017	Call regular meetings of IQAC and evaluate the achievements of all departments	20/03/2017	20/03/2017	20/03/2017	12

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

No Data Entered/Not Applicable !!!

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	21/06/2016	01	International Yoga Day	Importance of Yaga	50
2017	1	1	06/03/2017	01	De-addiction Programme	Dangers of addiction	35
2017	1	1	22/03/2017	01	Water awareness programme	Importance of water	30

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gramgeeta Jeewan Vikas Pariksha	08/01/2017	08/01/2017	45
Tree Plantation Programme	01/06/2017	07/06/2017	20

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1) Partial Rain Water Harvesting system
- 2) Tree Plantation program
- 3) Swachata Abhiyan
- 4) Replacement of conventional electrical appliances with energy-efficient appliances.
- 5) Optimising water use for minimizing water wastage.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

1. Title of the Practice : Library best user award

2. Objectives of the Practice

- To attract more students to inculcate reading culture among students.
- To make optimum use of the available library resources.
- To increase in frequency of visits to the library.
- To increase in the use of library reference materials.

3. The Context Library and information services of higher education institutions play a central role in enhancing the quality of academic and research environment. In our college, students visit library only for borrowing text books. Less number of students uses library resources such as reference books etc. Seating long hours in library reading room is also hard practice for students. So to make optimum use of library by students we introduced Library best user award. This award is given to winner on the occasion of Republic Day every next year for previous year.

4. The Practice Data is gathered through visitor register maintained in the library. Usage data is compiled from record on library card. Based on the above data and the observations of the library staff one best user award is given to the student who has made maximum use of the library.

5. Evidence of Success The library awarded following students : Year Name of The Student 2015-2016 Ku.Renu Manmohansingh Thakur

6. Problems Encountered and Resources Required

- Initially problems encountered in using resources and reference books by students.
- Maintenance and monitoring of user statistics.

Best Practice No 02

1. Title of the Practice : Counselling about Toilet Building Scheme

2. Objectives of the Practice

- To increase toilet facilities in the village families
- To create awareness about hygiene and health issues through toilet buildings
- To make the village " Open Toilet Free Village"

3. The Context When we visited the village ITOLI , we found that there were less families not having toilet at their home. We tried to counsel the villagers about the importance of toilet for good health. But due to their ignorance they were not ready to accept our advice. At that time we provided them government scheme forms and told that its free of cost.

4. The Practice First of all we made a survey about the family toilet availability in the village ITOLI. After that we tabulated in the categories and picked out the BPL Families of not having toilets. We understood that BPL families were unable to build family toilets due to economic problem and ignorance about government scheme. We advice them about the hygiene and benefits of toilet scheme. At the beginning psychologically they were not ready to cooperate us to avail the scheme. After we convince them psychologically and provide detail of the

scheme. Then they were ready to construct family toilet. We provide the data of survey to the Grampanchayat and convince them to solve the problem. In all this process our NSS Volunteers played a major roll. Our NSS volunteers worked on the ground level to fill up the form and provide to related authority. Grampanchayat worked on our recommended data and erected the family toilets. In this way the village ITOLY became "Open Space Toilet Free Village." Behind this Success the lion shares was of our college NSS Volunteers'. 5. Evidence of Success The Village ITOLI became the "Open Space Toilet Free Village" and Grampanchayat thanks our NSS unit for our hard work by felicitating the certificate. 6. Problems Encountered and Resources Required • Villagers were not aware about hygiene and health issue. • They were ignorant about government welfare scheme. • Our student residing of the same village helped us to complete this activity

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.acmcollegeballarpur.in/down_files/1642761518Best%20Practices%202016-17.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We provide the quality education to those girls who belong to rural areas. We inspire those girls to achieve their goals in life. Indirectly we sustain the society through women empowerment by education.

Provide the weblink of the institution

<http://www.acmcollegeballarpur.in/>

8.Future Plans of Actions for Next Academic Year

The Future plans of action for the session 2017-2018 are as follow 1) Conversion of Green Boards at least Two classes each year. 2) To establish linkage with promising NGOs. 3) To make MoUs with the new establishment. 4) To organize a medical camps for the poor people in nearby villages by NSS. 5) To strengthen academic flexibility by adding new PG courses.