Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**KALA WANIJYA MAHILA MAHAVIDYALAYA BALLARPUR**
Name of the head of the Institution	**Dr. Anil D Shinde**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07172241792**
Mobile no.	**9158901348**
Registered Email	**kwmmballarpur@rediffmail.com**
Alternate Email	**shravanbanasre@gmail.com**
Address	**Dr zakir Hussain Ward Ballarpur Dist Chandrapur**
City/Town	**Ballarpur**
State/UT	**Maharashtra**

Pincode	**442701**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Shravan R Banasure**
Phone no/Alternate Phone no.	07172241792
Mobile no.	**8459535957**
Registered Email	**kwmmballarpur@rediffmail.com**
Alternate Email	**shravanbanasure@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://www.acmcollegeballarpur.in/aqar-2017-18**

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**http://www.acmcollegeballarpur.in/down_files/1642313929AC2018-19%20001-converted.pdf**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	C++	67.00	2004	03-May-2004	02-May-2009

6. Date of Establishment of IQAC	01-Jan-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Call regular meetings of IQAC and to discuss the submission of AQAR	22-Jun-2018 01	12
Recomposition of IQAC as per the NAAC guidelines and organizing socially oriented programs and projects	21-Nov-2018 01	12
Regular meeting of College Development Committee to discuss regular audi of all financial transaction and related matters	25-Apr-2019 01	12

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	00	NIL	2019 00	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	**View File**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Preparing a Plan of action for academic and administrative transparency.

2) Regular meetings with Teachers, Students, Management, and Alumni

3)Academic audit of faculty members through teaching plans, daily dairies, and feedback from students and selfappraisal forms.

4) Academic Audit of students through Home assignments, Class Tests, Test Exams, and terminal Exams

5)Motivating teachers for Paper presentations in National seminars, workshops, and conferences.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Swacchhata Abhiyan	Swaccha Bharat Abhiyan, Swacchata abhiyan, Awareness rally, Swacchata Abhiyan Pandharwada.
Extension activity	Antiragging programme
Extra-Curricular activities	Yoga Day and Meditation Programme, Sports Day Celebration, NSS Day Celebration,Participation in intercollegiate competitions.
Curricular activities	Unit Test, Internal Assesment through Preliminary exams, Group discussion. Quiz, Seminars conducted in various departments as per given in university syllabus.
Organised programme related to Environment and social issues	Tree plantation, Cleanliness campaign, Environment related projects. Voters awareness programme, Voters enrolment of college students.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
LMC	30-Oct-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019

Date of Submission	22-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has Management Information Service Institution has specific kind of data which is being collected on several parameters such as teachers and students enrolment, programmes, examination result, education finance, infrastucture etc.i) Tally software used for accounting ii)Biometric system is used for maintaining records of staff attendance iii) Close circuit Television (CCTV) system is attached to computer data savings. iv) College tries to maintain a rapport with its stakeholders by using SMS, email services for communication. v)The IQAC tries to inculcate quality culture by taking online feedback from students and parents to rectify qualities of teaching methods by teachers as simple as the students aquire.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has implemented well designed and developed curriculum, which is inclusive in nature, effective in terms of goals, learning objects, and assessment of outcomes by the parent university(Gondwana University, Gadchiroli). The curriculum also reflects the vision and mission of the nation as well as the region to offer life-changing experiences for students to learn and explore unknown territories in their respective streams. Students are promoted to by the department faculty members to participate in various curricular and extracurricular activities mentioned in Curricular Enrichment Programme (CEP) and each department shoulders the responsibility of each activity as per CEP. The faculty members are encouraged to participate in short-term, Mid-term courses like Refresher, Orientation, Seminar, Conferences to upgrade their knowledge in the sphere of teaching techniques.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	00	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	SYBA	08/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill

No file uploaded.

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is a joint communication, an exchange, where both receiver and giver have responsibilities to uphold. Giving feedback is not a free pass to be cruel or critical. It is an opportunity to contribute to another persons development by challenging and encouraging them with focused and detailed questions.Following are the methods of analysis of feedback structure 1. We categories the comments 2. It is then subdivided into subcategories 3. We specify according to the nature of feedback 4. We consolidate our results and make a plan to determine our next move.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Marathi English History Political Science Economics Sociology Home Economics ELT HLT MLT	360	175	175
MA	Marathi	80	23	23
MA	Sociology	80	27	27

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of fulltime teachers	Number of fulltime teachers	Number of

	students enrolled in the institution (UG)	students enrolled in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	175	50	7	Nill	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	7	1	1	1	Nill

View File of ICT Tools and resources

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has adopted a well-established system, Counseling and Mentoring Record to monitoring mentoring the students activity. The scheme aims at addressing conflicts in attitudes, habits, and knowledge of the students towards learning practices.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
241	9	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	9	Nill	Nill	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

Nill	00		Nill	00

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NIL	II	31/05/2019	05/07/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated institution, the college adopts evaluation guidelines of the Gondwana University. The performance of students is evaluated on the basis of internal assessment (20 Marks) and external assessment (80 Marks). Internal assessment attendance, home assignment, unit test and seminar/group discussion all these taken in to cosidering while assessing iternally for each semester. College initiated reforms to ensure that the students get involved and benefit from the teaching process, college teachers takes multiple tests for evaluation. All the departments of the college adopts a uniform policy of evaluation to present the progress of the respective class.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

IQAC had instructed to follow the academic calendar of 2018-19. The total actual working days were 240 days to dedicate for various activities as per the academic calendar. LS: Library Services ars meant for measuring the abilities of the students. Assignments: It is meant for enhancement of congruity by the delirium of advanced students. The Institution is affiliated with Gondwana University, Gadchiroli. The institution strictly adheres to the Academic Calendar of Gondwana University for the conduct of examinations and other matters.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.acmcollegeballarpur.in/po

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	MA	Sociology	14	10	71.42
NIL	MA	Marathi	12	9	75
NIL	BA	NIL	50	38	76

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.acmcollegeballarpur.in/sss-report-2018-19

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nill	00

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	4.23
International	Home Economics	3	5.97
International	Political Science	3	5.97
International	History	2	6.2
International	Physical Education	1	6.2

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Political Science	1
Home Economics	1
Economics	1

			View File			

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nill	0	00	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	00

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	7	3	8

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga Day Programme	NSS, Govt of Maharashtra	2	30
Swacchata Sarvekshan	NSS, Govt of Maharashtra	2	40

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Tree Plantation Programme	NSS	Tree Plantation and conservation	5	35

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	Nill

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc.

during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Rashtriya Sharirik Shikshan Mahavidyalaya Visapur	08/06/2018	For the Development of Academic Cooperation in Education	16
Mahatma Jyotiba Fule Mahavidyalaya, Ballarpur	18/06/2018	For the Development of Academic Cooperation in Education	16

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
00	Nill	00	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2512	315556	71	9672	2583	325228
Reference Books	932	112727	51	6593	983	119320
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	Nill	Nill	Nill	Nill	Nill	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(specify)	Nill	Nill	Nill	Nill	Nill	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	6	0	6	1	0	3	2	50	0
Added	0	0	0	0	0	0	0	0	0
Total	6	0	6	1	0	3	2	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL]()

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
106850	89100	326000	267954

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well-established system and procedure for the maintenance and utilization of available supporting facilities. The system which incorporates the essential features of classroom organization, management, and discipline, provides information to help teachers to establish effective classroom management systems. Classrooms are well maintained and kept meat and clean by permanent college employees appointed for the service.Collge has availability of 1 projector, 4 Printers, 03 scanners. Total 05 CCTV cameras working at different locations. Free Wi-Fi facility is available in the college premises for students, teching staff and non-teaching staff. The sports teacher and college administration always support give students the best support facilities. For existing of fire out extinguisher is installed at easy approach places in the campus like Varandas, library office.

http://www.acmcollegeballarpur.in/facilities

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	GOI Scholarship	108	508896

b) International	00	Nill	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	16/06/2018	175	All Dept.
Remedial Coaching	01/08/2018	158	All Dept.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Police Recruitment	20	Nill	Nill	Nill
2019	Banking Recruitment	25	Nill	Nill	Nill
2019	Zilla Parishad Recruitment	30	Nill	Nill	Nill

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	Nill	Nill	00	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	4	Kala Wanijya Mahila Mahavidyalaya Ballarpur	Kala Wanijya Mahila Mahavidyalaya Ballarpur	Kala Waniya Mahila Mahavidyalaya Ballarpur	M.A. (Sociology)
2018	1	Kala wanijya Mahila Mahavidyalaya Ballarpur	Kala Wanijya Mahila Mahavidyalaya Ballarpur	Kala Wanijya Mahila Mahavidyalaya Ballarpur	M.A. (Marathi)
2018	1	Kala wanijya Mahila Mahavidyalaya Ballarpur	Kala Wanijya Mahila Mahavidyalaya Ballarpur	M.J.F.College,Ballarpur	M.A.Economics
2018	1	Kala wanijya Mahila Mahavidyalaya Ballarpur	Kala wanijya Mahila Mahavidyalaya Ballarpur	Dr.Ambedkar College,Chandrapur	M.A.History
2018	1	Kala wanijya Mahila Mahavidyalaya Ballarpur	Kala wanijya Mahila Mahavidyalaya Ballarpur	S.P.College,Chandrapur	M.A.Political Science

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)	
Items	**Number of students selected/ qualifying**
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	college	27

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	00	Nill	Nill	Nill	00	00

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No election was carried out during the session.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

17

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two Meetings are conducted in the present session. KALA WANIJYA MAHILA MAHAVIDYALAYA, BALLARPUR MINUTES OF THE ALUMNI MEETING The meeting of Alumni Association was held on dated 25 Aug 2018 at 2.00 P.M. in the Kala Wanijya Mahila Mhavidyalaya, Ballarpur under the Chairmanship of Ku. Shoma M. Jana the President of Alumni Association. AGENDA 1) To review the last meeting proceedings. 2) To arrange the Guest Lecture for competitive Exam and Carrier guidance. 3) Any other matter with the permission of the Chair The following members of the Alumni Association attend the meeting. Sr. No. Name of Member 1 Ku. Shoma M. Jana 2 Ku. Vanita R. Rangari 3 Dr. Pramod V. Balsaraf 4 Ku. Hemlata S. Jaiswal 5 Ku. Jayshree M. Ganorkar 6 Ku. Sunitha J. Kasarla 7 Ku. Maheshwari A. Kalasi 8 Ku. Sapana R. Yedla 9 Ku. Lata B. Gawai • Resolution No. 1 : The convener of the Alumni Association real out the minutes of the previous meeting dated 17 Feb 2018 and it was approved by all the member of Alumni Association. • Resolution No. 2 : It is discussed to arrange the guest Lecturer on competitive Exams and carrier guidance for regular student of the college. It was approved by the all members of Alumni Association. • Resolution No. 3 : As no other issue came up for discussion the convener Dr. Pramod V. Balsaraf concluded the meeting by thanking all members of Alumni Association for attending the meeting and for making valuable suggestions for college students development. Signature of the Signature of the Signature of the Principal Convener President KALA WANIJYA MAHILA MAHAVIDYALAYA, BALLARPUR MINUTES OF THE ALUMNI MEETING The meeting of Alumni Association was held on dated 09 Feb 2019 at 2.00 P.M. in the Kala Wanijya Mahila Mahavidyalaya, Ballarpur under the Chairmanship of Ku. Shoma M. Jana the President of Alumni Association. AGENDA 1) To review the last meeting proceedings. 2) To arrange the health programs for the college students. 3) Any other matter with the permission of the Chair The following members of the Alumni Association attend the meeting. Sr. No. Name of Member 1 Ku. Shoma M. Jana 2 Ku. Vanita R. Rangari 3 Dr. Pramod V. Balsaraf 4 Ku. Hemlata S. Jaiswal 5 Ku. Jayshree M. Ganorkar 6 Ku. Sunitha J. Kasarla 7 Ku. Maheshwari A. Kalasi 8 Ku. Sapana R. Yedla • Resolution No. 1 : The convener of the Alumni Association read out the minutes of the previous meeting dated 25Aug 2018 and it was approved by all the member of Alumni Association. • Resolution No. 2 : It isdiscussed to arrange the Health program for regular student of the college. It was approved by the all members of Alumni Association. • Resolution No. 3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal with the support of heads of the departments and various committees creates an educational environment in the college campus. Heads of the departments allocate the workload, timetable, conduction of unit tests, Seminars, etc. The college has a few departments, which independently function on the academic front. The individual departments undertake practical programs and exhibitions of the academic performance of their students. The students are well guided by the faculty members. The departments organize their tours and visits of students as per their requirements. The departments are given the freedom to organize guest lectures, as well as other academic and extracurricular activities for their students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	University norms are followed for admission in UG and PG courses. Basically, the college is set up for education of poor and economically weaker classes. We threfore create an opportunity for such students. We have made the admissions process easy by means of the admission committee .
Human Resource Management	Career and Placement Cell established in the college and working regularly.
Examination and Evaluation	Unit Test, Open Book Test,learning and Internal Assessment at Institution level.
Teaching and Learning	The teaching Learning process happens in accordance with the Annual Action Plan.
Curriculum Development	Each Teacher makes an Annual Action plan for the Academic year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and	The college academic calendar is planned and uploaded on the website.

Development	
Administration	Data of students maintained online. Online registration, enrolment of students is maintained. Service record of teaching and non-teaching staff is maintained.
Finance and Accounts	College is using Tally software for maintaining the books of accounts and Sevarth software for salary dispersal.
Student Admission and Support	Online Admission process.
Examination	Students Examination forms are filled online and their admit cards are generated online. University results of the students are available on the website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	29/10/2018	18/11/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Loan facilities available through Institution Employees Credit Co-operative Society. 2. The wards securing more than 80 are felicitated.	1. Loan facilities available through institutions Employees Credit Co-operative Society. 2. Family gathering of teaching and non_teaching staff. 3. The wards securing more than 80 are felicitated.	Students participated and performed best in academic activities/participation in university level, Sports and Cultural Competition etc.are felicitated in annual gathering of college i.e. College Mahotstav

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

We have our own internal audit, which is a continuous process. The external auditors verify and certify the entire income and expenditure and the capital expenditure of the institute every year. A qualified internal audit system is supervised regularly. The Institute regularly follows financial audit additional expenses over and above the budget proposals, special sanctions are to be taken from the management. The accounting and auditing is liiled after by the Principal. It is presented to the certified chartered accountant. The external audit is done by Mr. Ashok Chitlange and Company, Chandrapur.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	00

	No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Gondwana University Gadchiroli	Yes	IQAC
Administrative	Yes	C. A. Ashok Chitlange and Company Chandrapur	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. A parent-teacher meeting is organized and the suggestions given by the parents in the improvement of their wards are taken into account. 2. Socially and Economically Backward class students helped financially or by donating books and college uniform to complete their education successfully 3. Suggestions given by the parents in parent-teacher meetings for the improvement of their wards are taken into account every semester.

6.5.3 – Development programmes for support staff (at least three)

1. Programe for support staff members were conducted to equip them with all possible skills for their professional growth and institutional growth . 2. Trainning programmes of ICT to increase skill for staff were conducted by Macrosoft Computers . 3. As per directions of Maharashtra Government, Joint Director office (Nagpur) organised camps for adiministrative staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Formation of IQAC as per recent guidelines given by NAAC Bangalore 2. Preparation of SDP as per the requirement of students giben by University 3. Preparation of vision docoment prescribed by LMC.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

	d)NBA or any other quality audit				No	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Call regular meetings of IQAC and and evaluate the achievements of all departments	22/06/2018	22/06/2018	22/06/2018	12
2019	Regular audit of all financial transactions and related matters	22/06/2019	22/06/2019	22/06/2019	3
2019	Regular meetings of College Development Committee	10/05/2019	10/05/2019	10/05/2019	12

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
00	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating

	advantages and disadvantages	and contribute to local community					students and staff
2018	1	1	21/06/2018	01	International Yoga Day	Yoga	30
2018	1	1	02/07/2018	01	Tree Plantation Programme	Importance of Trees	35
2018	1	1	13/08/2018	01	campus Cliean Programme	Importance of hygine	40
2018	1	1	26/11/2018	01	National Constitution Day	Importance of Law	38

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gramgeeta Jiwan Vikas Exam	06/01/2019	06/01/2019	50
Sarth Gramgitta Spardha Pariksha	09/02/2019	09/02/2019	45

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Partial Rain Water Harvesting system 2) Tree Plantation program 3) Swachata Abhiyan 4) Replacement of conventional electrical appliances with energy-efficient appliances. 5) Optimising water use for minimizing water wastage

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Academic Year 2018-19 Best Practice No 01 1. TITLE OF THE PRACTICE :- MENTOR MENTEE SCHEME

2. Objectives : Present scheme is designed for become mentoring of selected students for giving them proper guidance. Mentor works as a caretaker of selected students and collects detail information about them. Under this scheme 15 to 30 students are allotted to a mentor. Responsibility of these students is given to mentor. One of the objectives of this scheme is to solve possible difficulties of the students. 3. The context :- Students from mainly rural areas used to get admission in this College. To developed academic skills of the students, to introduce them to higher education policy. These students are not aware of different programs in higher education System, career opportunities in higher education policy, as well as different ways of achieving academic excellence. They have immense potential but they are not aware of it. Hence somebody has to take initiative to find out this potential of the students. These students are completely ignorant about various examinations and lack of information about the preparation to qualify the examinations. It is the need of time to guide them properly. It will help them to reach towards their dreams. 4. The Practice: Our college has been running mentor mentee scheme for many years as a one of its best practice. Mentoring gives an opportunity to the mentee to reflect and learn from the advice and experiences of others especially from his mentor. Mentoring gives the mentee to support to allow them to identify and achieve their goals. This scheme has goal oriented and solution focused. A mentor can gives valuable advice to the mentee in his difficulties. He can offer a valuable insight to students. He can be the guide and ideas and their by help his mentee decide the best course of action in difficult situations. Mentor is an individual with expertise. Hence he can helps in development of mentees career. Mentor often has two primary functions like career guidance and balancing his life in any difficult situation. The students participating in this scheme get definite form of guidance and proper knowledge. It makes it easier for them to make career decision. This will develop the personality of the students 5. Evidence of Success : This scheme had created awareness among students. Due to the conduction of this scheme most of the students are attached to college. This attachment has been increased communication between teacher and students. Attendance of the students in the college has been increased. Progress of the students has been maintained. Progress of the students in all possible directions is carried out through this scheme. 6. Problems Encountered Resources Required : Considering the strength of students and the available human resource teacher - student ratio is not proportionate enough to implement the practice efficiently. This causes the communication between students and teacher. Besides, the number of the needy students is increasing, consequently, available fund falls short to satisfy their demands. Firstly the practice helps to minimize dropout rate and overcome communication gap. It has scope for personal attention in today's scenario of overcrowded classes. Further, personal counseling to students disciplines them and creates healthy atmosphere for teaching and learning. Statistical Analysis of Mentor to Mentee : 2018 - 2019 Under Graduate Ratio of Mentor to students for Academic and stress related issue. S.N. Total

Number of Students	Total No of Mentor	Ratio of Mentor to Mentee
1 175	8	21.87

Best Practice No 02 1. Title of the Best Practice : Student Support 2. Objectives of the Practice ● To conduct student orientation programs ● To provide support in the form of mentorship and counselling so that the students can adjust to the new environment ● To conduct guest lectures ● To conduct Remedial Classes 3. The Context Student support programs are designed to support the transition and engagement of students and their families to the academic, cultural, and social environment of the institution and to initiate the process of higher learning. 4. The Practice The institution throughout the academic year conducts Holistic Development Programmes to ensure that the students develop on a personal level. This is facilitated through mentorship Programs, Parent Teacher Association, Staff Performance, Evaluation Report, an efficient Campus Ministry, Remedial Classes, Career Counseling, Women Grievance Redressal Cell, Scholarships, and the Anti Ragging Cell. 5. Evidence of Success : ● Improved student feedback over the past few years ● Extremely efficient student mentoring and counselling system 6. Problems Encountered Resources Required : ● Handling highly sensitive matters with great discretion ● Keeping the sessions conducted with students confidential ● Able mentors who can guide and support the students to achieve their goals ● Expert representatives for each student support cell to handle matters with great sensitivity and discretion 7. Advantages ● Maintaining transparency of the academic, cultural, and social environment of the institution. ● Improves student feedback and performance in the college

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.acmcollegeballarpur.in/down_files/Best%20Practices%202018-19%20new.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We provide the quality education to those girls who belongs to rural area. We inspire those girls to achives their goals in life .Indirectly we sustaing the society through women empowering by the education.

Provide the weblink of the institution

http://www.acmcollegeballarpur.in/college-distinctiveness

8.Future Plans of Actions for Next Academic Year

1) To create the Water Harvesting System in the college campus. 2) To develop the furniture

of the college and other facilities.