



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	
KALA WANIJYA MAHILA MAHAVIDYALAYA BALLARPUR	
Name of the head of the Institution	Dr Anil D. Shinde
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07172241792
Mobile no.	9158901348
Registered Email	kwmmballarpur@redifmail.com
Alternate Email	shravanbanasure@gmail.com
Address	Dr. Zakir Hussain Ward Ballarpur Dist Chandrapur
City/Town	Ballarpur
State/UT	Maharashtra

Pincode	442701			
2. Institutional Status				
Affiliated / Constituent	Affiliated			
Type of Institution	Women			
Location	Semi-urban			
Financial Status	Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director	Shravan R Banasure			
Phone no/Alternate Phone no.	07172241792			
Mobile no.	8459535957			
Registered Email	kwmballarpur@rediffmail.com			
Alternate Email	shravanbanasure@gmail.com			
3. Website Address				
Web-link of the AQAR: (Previous Academic Year)	http://www.acmcollegeballarpur.in/aqar-2018-19			
4. Whether Academic Calendar prepared during the year	Yes			
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.acmcollegeballarpur.in/down_files/1642313975AC2019-20%20001-converted.pdf			
5. Accrediation Details				
Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	C++	67	2004	03-May-2004	02-May-2009

6. Date of Establishment of IQAC 01-Jan-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Call regular meetings of IQAC and to discuss the submission of AQAR	25-Jun-2019 01	12
Recomposition of IQAC as per the NAAC guidelines and organizing socially oriented programs and projects	20-Nov-2019 01	12
Regular meeting of College Development Committee to discuss regular audi of all financial transaction and related matters	29-Apr-2020 01	12

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
4) Academic Audit of students through Home assignments, Class Tests, Test Exams, and terminal Exams	
5)Motivating teachers for Paper presentations in National seminars, workshops, and conferences.	
1)Preparing a Plan of action for academic and administrative transparency.	
2) Regular meetings with Teachers, Students, Management, and Alumni	
3) Academic audit of faculty members through teaching plans, daily dairies, and feedback from students and self appraisal forms.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Curricular activities	Unit Test, Internal Assesment through Preliminary exams, Group discussion. Quiz, Seminars conducted in various departments as per given in university syllabus.
Extra-Curricular activities	Yoga Day and Meditation Programme, Sports Day Celebration, NSS Day Celebration, Participation in intercollegiate competitions.
Extension activity	Antiragging programme
Swacchhata Abhiyan	Swaccha Bharat Abhiyan, Swacchata abhiyan, Awareness rally, Swacchata Abhiyan Pandharwada.
Organised programme related to Environment and social issues	Tree plantation, Cleanliness campaign, Environment related projects. Voters awareness programme, Voters enrolment of college students.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
LMC	27-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission	08-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has Management Information Service Institution has specific kind of data which is being collected on several parameters such as teachers and students enrolment, programmes, examination result, education finance, infrastructure etc.i) Tally software used for accounting ii)Biometric system is used for maintaining records of staff attendance iii) Close Circuit Television (CCTV) system is attached to computer data savings. iv) College tries to maintain a rapport with its stakeholders by using SMS, email services for communication. v)The IQAC tries to inculcate quality culture by taking online feedback from students and parents to rectify qualities of teaching methods by teachers as simple as the students acquire.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has implemented well designed and developed curriculum, which is inclusive in nature, effective in terms of goals, learning objects, and assessment of outcomes by the parent university(Gondwana University, Gadchiroli). The curriculum also reflects the vision and mission of the nation as well as the region to offer life-changing experiences for students to learn and explore unknown territories in their respective streams. Students are promoted to by the department faculty members to participate in various curricular and extracurricular activities mentioned in Curricular Enrichment Programme (CEP) and each department shoulders the responsibility of each activity as per CEP. The faculty members are encouraged to participate in short-term, Mid-term courses like Refresher, Orientation, Seminar, Conferences to upgrade their knowledge in the sphere of teaching techniques.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NA	NA	Nil	00	NA	NA

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	Nil

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	Nil

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is a joint communication, an exchange, where both receiver and giver have responsibilities to uphold. Giving feedback is not a free pass to be cruel or critical. It is an opportunity to contribute to another persons development by challenging and encouraging them with focused and detailed questions. Following are the methods of analysis of feedback structure 1. We categories the comments 2. It is then subdivided into subcategories 3. We specify according to the nature of feedback 4. We consolidate our results and make a plan to determine our next move.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Sociology	80	22	22
MA	Marathi	80	7	7
BA	NIL	360	118	118

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching

	in the institution (UG)	in the institution (PG)			both UG and PG courses
2019	118	29	8	Nil	Nil

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	1	1	1	1

[View File of ICT Tools and resources](#)

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has adopted a well-established system, Counseling, and Mentoring Record to monitor mentoring the students activity. The scheme aims at addressing conflicts in attitudes, habits, and knowledge of the students towards learning practices.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
147	8	1:18

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	9	Nil	Nil	6

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	--	VI	08/11/2020	30/12/2020

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated institution, the college adopts evaluation guidelines of the Gondwana University. The performance of students is evaluated on the basis of internal assessment (20 Marks) and external assessment (80 Marks). Internal assessment attendance, home assignment, unit test and seminar/group discussion all these taken in to considering while assessing internally for each semester. College initiated reforms to ensure that the students get involved and benefit from the teaching process, college teachers takes multiple tests for evaluation. All the departments of the college adopts a uniform policy of evaluation to present the progress of the respective class.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

IQAC had instructed to follow the academic calendar of 2018-19. The total actual working days were 240 days to dedicate for various activities as per the academic calendar. LS: Library Services are meant for measuring the abilities of the students. Assignments: It is meant for enhancement of congruity by the delirium of advanced students. The Institution is affiliated with Gondwana University, Gadchiroli. The institution strictly adheres to the Academic Calendar of Gondwana University for the conduct of examinations and other matters.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.acmcollegeballarpur.in/po>

2.6.2 - Pass percentage of students

Programme	Programme	Programme	Number of students appeared in the	Number of students passed in	Pass
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Code	Name	Specialization	final year examination	final year examination	Percentage
--	BA	Nil	27	26	96.29

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.acmcollegeballarpur.in/ssr-report-2019-20>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	0	0	0

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	2	6.5
International	History	2	7.03
International	Political Science	1	6.3

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	7	3	8

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Covid- 19 Awareness Programme	NSS And Govt. of Maharashtra	2	65
Celebration of International Women Day	NSS And Govt.of Maharashtra	2	60
Programme on de-addiction	NSS And govt. of Maharashtra	2	60

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	0	0	Nil

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Healthy India Programme	NSS And Govt. of Maharashtra	Fit India	2	55
Swaccha Bharat Abhiyan	NSS And Govt. of Maharashtra	Campus Clean	3	50
International Yoga Day Celebration	NSS And Govt. of Maharashtra	Yoga Day	2	40

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	0	0	00

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nil	Nil	0

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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0	Nil	0	Nil
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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
0	Nil	0	2021

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2583	325228	36	8585	2619	333813
Reference Books	983	119320	31	5032	1014	124352
Journals	13	2525	Nil	Nil	13	2525
e-Books	Nil	Nil	Nil	Nil	Nil	Nil

Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	6	0	6	1	0	3	2	10	0
Added	0	0	0	0	0	0	0	0	0
Total	6	0	6	1	0	3	2	10	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
123700	83868	373000	265076

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well-established system and procedure for the maintenance and utilization of available supporting facilities. The system which incorporates the essential features of classroom organization, management, and discipline, provides information to help teachers to establish effective classroom management systems. Classrooms are well maintained and kept neat and clean by permanent college employees appointed for the service. College has availability of 1 projector, 4 Printers, 03 scanners. Total 05 CCTV cameras working at different locations. Free Wi-Fi facility is available in the college premises for students, teaching staff and non-teaching staff. The sports teacher and college administration always support give students the best support facilities. For existing of fire out extinguisher is installed at easy approach places in the campus like Varandas, library office.

<http://www.acmcollegeballarpur.in/facilities>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	Scholarship of GOI	55	185502
b) International	00	Nil	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	06/06/2019	118	All Dept.
Remedial Coaching	26/08/2019	133	All Dept.

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Police Recruitment	22	Nil	Nil	Nil
2019	Banking Recruitment	25	Nil	Nil	Nil
2020	Zilla Parishad Recruitment	30	Nil	Nil	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	00	Nil	Nil

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5.2.2 - Student progression to higher education in percentage during the year

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Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	4	Kala Wanjyja Mahila Mahavidyalaya Ballarpur	Humanities	S P College Chandrapur	M. A. English
2020	4	Kala Wanjyja Mahila Mahavidyalaya Ballarpur	Humanities	M J F College Ballarpur	M. A. Economics
2020	7	Kala Wanjyja Mahila Mahavidyalaya Ballarpur	Humanities	Kala Wanjyja Mahila Mahavidyalaya Ballarpur	M.A. Sociology

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
cultural	college	43
sports	college	49

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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Nil	00	Nil	Nil	Nil	00	00
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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No election was carried out during the session

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

22

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

KALA WANIJYA MAHILA MAHAVIDYALAYA, BALLARPUR MINUTES OF THE ALUMNI MEETING The meeting of Alumni Association was held on dated 24 Aug 2019 at 2.00 P.M. in the Kala Waniya Mahila Mhavidyalaya, Ballarpur under the chairmanship of Ku. Shoma M. Jana the President of Alumni association. AGENDA 1) To review the last meeting proceedings. 2) To register new members. 2) To participate in the tree plantation programs of college. 3) Any other matter with the permission of the Chair The following members of the Alumni Association attended the meeting. Sr. No. Name of Member 1 Ku. Shoma M. Jana 2 Ku. Vanita R. Rangari 3 Dr. Pramod V. Balsaraf 4 Ku. Hemlata S. Jaiswal 5 Ku. Jayshree M. Ganorkar 6 Ku. Sunitha J. Kasarla 7 Ku. Maheshwari A. Kalasi 8 Ku. Lata B. Gawai • Resolution No. 1 : The convener of the Alumni Association read out the minutes of the previous meeting dated 09Feb 2019 and it was approved by all the member of Alumni Association. • Resolution No. 2 : It is discussed to register new members in Alumni Association who passed out last year. It was approved by the all members of Alumni Association. • Resolution No. 3 : It is discussed on the member of Alumni Association to participate in the tree plantation program of college. It was approved by all member of Alumni Association. • Resolution No. 4 : As no other issue came up for discussion the convener Dr. Pramod V. Balsaraf concluded the meeting by thanking all members of Alumni Association for attending the meeting and for making valuable suggestions for

college students development. Signature of the Signature of the Signature of the Principal Convener President KALA WANIJYA MAHILA MAHAVIDYALAYA, BALLARPUR MINUTES OF THE ALUMNI MEETING The meeting of Alumni Association was held on dated 15 Feb 2020 at 2.00 P.M. in the Kala Wanijya Mahila Mahavidyalaya, Ballarpur under the Chairmanship of Ku. Shoma M. Jana the President of Alumni Association. AGENDA 1) To review the last meeting proceedings. 2) To collect revised feedback of the Alumni. 3) To decide the next meeting date of Alumni meeting. 4) Any other matter with the permission of the Chair The following members of the Alumni Association attend the meeting. Sr. No. Name of Member 01 Ku. Shoma M. Jana 02 Ku. Vanita R. Rangari 03 Dr. Pramod V. Balsaraf 04 Ku. Hemlata S. Jaiswal 05 Ku. Jayshree M. Ganorkar 06 Ku. Sunitha J. Kasarla 07 Ku. Maheshwari A. Kalasi 08 Ku. Sapana R. Yedla 09 Ku. Lata B. Gawai • Resolution No. 1 : The convener of the Alumni Association read out the minutes of the previous meeting dated 09 Feb 2019 and it was approved by all the member of Alumni Association. • Resoluti

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal with the support of heads of the departments and various committees creates an educational environment in the college campus. Heads of the departments allocate the workload, timetable, conduction of unit tests, Seminars, etc. The college has a few departments, which independently function on the academic front. The individual departments undertake practical programs and exhibitions of the academic performance of their students. The students are well guided by the faculty members. The departments organize their tours and visits of students as per their requirements. The departments are given the freedom to organize guest lectures, as well as other academic and extracurricular activities for their students.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Career and Placement Cell established in the college and working regularly.
Teaching	The teaching Learning process happens in accordance with the Annual Action Plan.

and Learning	
Examination and Evaluation	Unit Test, Open Book Test, learning and Internal Assessment at Institution level.
Human Resource Management	Career and Placement Cell established in the college and working regularly.
Admission of Students	University norms are followed for admission in UG and PG courses. Basically, the college is set up for education of poor and economically weaker classes. We therefore create an opportunity for such students. We have made the admissions process easy by means of the admission committee .

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college academic calendar is planned and uploaded on the website.
Administration	Data of students maintained online. Online registration, enrolment of students is maintained. Service record of teaching and non-teaching staff is maintained.
Finance and Accounts	College is using Tally software for maintaining the books of accounts and Sevarth software for salary dispersal.
Student Admission and Support	Online Admission process.
Examination	Students Examination forms are filled online and their admit cards are generated online. University results of the students are available on the website.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

Nil	Nil	Nil	Nil	Nil
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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	1	01/05/2020	07/05/2020	7
FDP	1	29/04/2020	04/05/2020	7
REFRESHER COURSE	1	26/05/2020	08/06/2020	14
FDP	1	27/04/2020	02/05/2020	07

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	7	7

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
1. Loan facilities available through Institution Employees	1. Loan facilities available through institutions Employees Credit Co-operative Society. 2.	Students participated and performed best in academic activities/participation in

Credit Co-operative Society. 2. The wards securing more than 80 are felicitated.

Family gathering of teaching and non_teaching staff. 3. The wards securing more than 80 are felicitated.

university level, Sports and Cultural Competition etc. are felicitated in annual gathering of college i.e. College Mahotstav

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

We have our own internal audit, which is a continuous process. The external auditors verify and certify the entire income and expenditure and the capital expenditure of the institute every year. A qualified internal audit system is supervised regularly. The Institute regularly follows financial audit additional expenses over and above the budget proposals, special sanctions are to be taken from the management. The accounting and auditing is liiled after by the Principal. It is presented to the certified chartered accountant. The external audit is done by Mr. Ashok Chitlange and Company, Chandrapur.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	0

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6.4.3 - Total corpus fund generated

00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Gondwana University Gadchiroli	Yes	IQAC
Administrative	Yes	C. A. Ashok Chitlange and Company Chandrapur	Yes	Principal

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. A parent-teacher meeting is organized and the suggestions given by the parents in the improvement of their wards are taken into account. 2. Socially and Economically Backward

class students helped financially or by donating books and college uniform to complete their education successfully 3. Suggestions given by the parents in parent-teacher meetings for the improvement of their wards are taken into account every semester.

6.5.3 - Development programmes for support staff (at least three)

1. Programme for support staff members were conducted to equip them with all possible skills for their professional growth and institutional growth . 2. Training programmes of ICT to increase skill for staff were conducted by Microsoft Computers . 3. As per directions of Maharashtra Government, Joint Director office (Nagpur) organised camps for administrative staff.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Formation of IQAC as per recent guidelines given by NAAC Bangalore 2. Preparation of SDP as per the requirement of students given by University 3. Preparation of vision document prescribed by LMC.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Call regular meetings of IQAC and evaluate the achievements of all departments	25/06/2019	25/06/2019	25/06/2019	12
2020	Regular audit of all financial transactions and related matters	31/07/2020	31/07/2020	31/07/2020	3
2020	Regular meetings of College Development Committee	23/05/2020	23/05/2020	23/05/2020	12

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
0	Nil	Nil	Nil	Nil

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	26/06/2019	01	International Yoga Day	Importance of Yoga	51
2019	1	1	30/12/2019	01	Pogramme on de-addiction	Dangers of Smoking	34
2020	1	1	08/03/2020	01	International Woman Day	Rights of Woman	18

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Plantation Programme	08/08/2019	08/08/2019	34
Gramgeeta Jeewan Vikas Pariksha	05/01/2020	05/01/2020	50
Tree Plantation Programme	08/08/2019	08/08/2019	34
Gandhi Vichar Sanskar Pariksha	10/01/2020	10/01/2020	41

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1) Partial Rain Water Harvesting system
- 2) Tree Plantation program
- 3) Swachata Abhiyan
- 4) Replacement of conventional electrical appliances with energy-efficient appliances.
- 5) Optimising water use for minimizing water wastage

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Academic Year 2019-20 Best Practice No 01

1. Title of the Practice : Improving Teaching - Learning Process
2. Objectives of the Practice To ensure the completion of syllabus according to the academic planner of each department To encourage teachers to adapt to technological advancements including ICT adoption in class room teaching To improve pass percentage and enhance the number of ranks bagged by the college at the university level examinations
3. The context The syllabus coverage in some cases is being hurried and towards the end of the semester where information are being crammed at once. This sluggish coverage initially and hurried coverage later should be avoided giving enough time to student in comprehending the topics and assimilating the facts. The teachers find it difficult to keep pace with the techno - savvy student learners. It has become essential for some of the teachers to adopt to the latest pedagogic styles and include ICT in class room teaching. The mismatch between the student learner and the teacher in the use and comfort of handling varieties of tools available for teaching - learning needs to be bridged.
4. The practice Academic planner along with the calendar of events is uploaded on the website for information to students. The teaching - learning committee along with the heads of different departments monitor the pace of coverage of the syllabus. Informal feedback is obtained from students regarding the content delivery by different teachers. The teaching - learning committee members and the class teachers hold frequent informal meetings and cull out the information needed. Frequent assignments, tests and evaluation are conducted to

improve performance in the semester - end examinations Seven class rooms are made ICT ready and many departments have the necessary tools for handling the class room teaching with the help of ICT. 5. Evidence of Success : Some of the teachers have adopted modern pedagogic styles and ICT in their classes. Some of the notes are uploaded on the college website. Appropriately paced and timely completion of syllabus Increased attendance in the classes Improvement in results. 6. Problems encountered and Resources required :

Development of animation based power point presentations in teaching, particularly in science subjects, has been hindered due to the want of in - house technical expertise. The demand for ICT resources is increasing and paucity of funds has been the biggest impediment which may dampen the spirit of technology adoption by teachers. Best Practice No 02 1. Title

of the Practice : Promotion of universal values among students. 2.Objectives of the Practice: In today's world, where majority of the people are pursuing only self interests relentlessly, the institution recognizes the need to inculcate universal values like promotion of truth, selflessness, Non violence, Character building, social service, Patriotic Spirit, righteousness etc. The value education cell of our college is working with this goal. 3.Context : The value education cell inculcates among the students. a) harmonious development of body, mind and soul and promotion of universal values. b)Cultivate inner calmness-a way to peace c) to help others d) to preach and practice truthfulness. e) to deal with academic and emotional stress by tapping their inner sources of strength. f) to develop a positive attitude 4. The practice: The cell has organised the following activities: a)

Vishwa Mahamanv Vichar Pratishthan,Ralegoan's Sarth Gramgita Spardha Pariksha, held on 4/09/2019 b) Gandhi Research Foundation's "Gandhi Vichar Sanskar Pariksha" held on 17/12/2019 c) Akhilbhariya Shri Gurudev Seva Mandal Mozari's "Gramgita Jivan Vikas Pariksha" held on 5/1/2020 5.Evidence of Success : Students are increasingly taking interest in this practice. They are behaving amicably with each other and taking interest in social services.

1) Vishwa Mahamanv Vichar Pratishthan,Ralegoan's Sarth Gramgita Spardha Pariksha : 52 Students participated 2) Gandhi Research Foundation's "Gandhi Vichar Sanskar Pariksha : 112 Students participated 3) Akhilbhariya Shri Gurudev Seva Mandal Mozari's "Gramgita Jivan Vikas Pariksha : 50 Students participated 6. Problem encountered Resources required : 1. Each Exam has particular fees, poor students cannot afford it. 2. Some financial support to desired students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.acmcollegeballarpur.in/download_files/1644387602Best%20Practices%202019-20%20new.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more

than 500 words

We provide the quality education to those girls who belongs to rural area. We inspire those girls to achives their goals in life .Indirectly we sustaing the society through women empowering by the education.

Provide the weblink of the institution

<http://www.acmcollegeballarpur.in/college-distinctiveness>

8.Future Plans of Actions for Next Academic Year

1. To Conduct National Seminar 2. To develop the College Campus